

## MioD Learning Series

# Board/Company Secretary Program

10 – 11 October 2026

### AGENDA

| Day 1, 10 October 2026 (Saturday) |                                                                                                                                                                                                                                                                                                  |
|-----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8:30 am – 9:00 am                 | Registration, Networking & Breakfast                                                                                                                                                                                                                                                             |
| 9:00 am – 9:30 am                 | <b>Opening Remarks and Getting to know each other</b><br>Faculty – Daw Thuzar Win                                                                                                                                                                                                                |
| 9:30 am – 10:45 am                | <b>Introduction to Corporate Governance</b><br>Faculty – Daw Thuzar Win <ul style="list-style-type: none"> <li>What is Corporate Governance?</li> <li>Corporate Governance Framework</li> </ul>                                                                                                  |
| 10:45 am – 11:00 am               | Coffee Break                                                                                                                                                                                                                                                                                     |
| 11:00 am – 12:15 pm               | <b>The Legal Framework for CG and Compliance in Myanmar</b><br>Faculty – Daw Min Min Ayer Naing <ul style="list-style-type: none"> <li>Directors Duties (Myanmar Companies Law)</li> <li>Reporting and disclosure</li> </ul>                                                                     |
| 12:15 pm – 1:15 pm                | Lunch Break                                                                                                                                                                                                                                                                                      |
| 1:15 pm – 2:45 pm                 | <b>Building an Effective Board</b><br>Faculty – Daw Wah Wah Min <ul style="list-style-type: none"> <li>Board Composition</li> <li>Board Roles</li> <li>What are Independent Directors in Myanmar?</li> <li>Board Committees</li> <li>Board Evaluations</li> <li>Conflicts of Interest</li> </ul> |
| 2:45 pm – 3:00 pm                 | Coffee Break                                                                                                                                                                                                                                                                                     |
| 3:00 pm – 4:30 pm                 | <b>Good corporate governance needs effective Board Secretaries: a conversation with the regulator</b><br>Guest Speaker – U Myo Min, Director, DICA                                                                                                                                               |
| 4:30 pm – 5:00 pm                 | Closing and Q&A                                                                                                                                                                                                                                                                                  |
| End of Day 1                      |                                                                                                                                                                                                                                                                                                  |

## AGENDA

| Day 2, 11 October 2026 (Sunday) |                                                                                                                                                                                                                                                                                                                                                        |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8:30 am – 9:00 am               | Registration, Networking & Breakfast                                                                                                                                                                                                                                                                                                                   |
| 9:00 am – 10:30 am              | <b>Role of Company Secretary</b><br>Faculty – Daw Khine Wai Thwe <ul style="list-style-type: none"> <li>▪ The role of the company secretary</li> <li>▪ Discussion and takeaways</li> </ul>                                                                                                                                                             |
| 10:30 am – 10:45 am             | Coffee Break                                                                                                                                                                                                                                                                                                                                           |
| 10:45 am – 12:15 pm             | <b>Running Successful Board Meeting</b><br>Faculty – Daw Nandar Thaung <ul style="list-style-type: none"> <li>▪ Developing a Board Charter and Policies</li> <li>▪ Board working procedures</li> <li>▪ Board Meeting Agenda &amp; Minutes</li> <li>▪ Review of Board Packs</li> <li>▪ Running Member Meetings (AGMs) including during COVID</li> </ul> |
| 12:15 pm – 12:30 pm             | Group Photo and Evaluation Feedback                                                                                                                                                                                                                                                                                                                    |
| 12:30 pm – 1:30 pm              | Lunch Break                                                                                                                                                                                                                                                                                                                                            |
| End of Day 2                    |                                                                                                                                                                                                                                                                                                                                                        |

Note: Certificate Awarding Ceremony will be on 17 October 2026 followed by Networking Event.



## FACULTY AND INVITED SPEAKERS

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**Daw Thuzar Win** is a Certified Director, Corporate Governance Consultant, and seasoned business leader with more than 20 years of experience in strategic leadership, business development, and organizational transformation.

She currently serves as Executive Director of Alpha Power Engineering Co., Ltd. and Independent Director at Early Dawn Microfinance, while also contributing as an Advisory Board Member of Golden Corn Enterprise Co., Ltd. Her leadership extends to prominent business associations, where she serves as Vice President of MYANWEN, a Central Executive Committee Member of UMFCCL, and Board Member of CCI France Myanmar.

Throughout her career, Thuzar has led high-impact initiatives in strategic planning, corporate governance, commercial negotiations, and people development. She successfully drove a 30% increase in sales through strategic brand positioning and contributed to a 25% growth in project sales over four consecutive years. A strong advocate for ethical leadership and inclusive workplaces, she played a key role in advancing Diversity & Inclusion initiatives, earning recognition through the ASEAN Business Award.

An alumna of the USAID Women Director Program (WDP), Thuzar holds an MBA from the University of Bradford (UK) and has completed executive leadership programs at Harvard and INSEAD.

As a business strategist, Thuzar brings practical, board-level insight combined with real-world business experience. She is passionate about corporate governance, women's leadership, strategic growth, and building high-performing organizations.

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**Daw Min Min Ayer Naing** works at SCM Legal as a partner position since August 2018 following extensive experience at international law firms, Baker & McKenzie for 5 years and Kelvin Chia Yangon Ltd for more than 10 years, recently set up Ayer Legal Services to specialize IP related matters while assisting SCM Legal. She got over 20 years legal experience with both local and international transactions to provide effective and efficient professional legal services.

Min Min has special expertise in foreign direct investment in Myanmar while liaising government officials in different government departments to facilitate progress for foreign investors and local clients. She advises on a wide variety of corporate and commercial works, banking, corporate finance, compliance, regulatory, employment and licensing of foreign investment set up in Myanmar.

She got her master of Business Law and post graduate diploma of law from Yangon University and post graduate diploma in laws (corporate and commercial) from University of London in addition to LLB degree. She also attended arbitration courses conducted by Union of Myanmar Chamber of Commerce and Industry UMFCCI and authorized IP agent courses conducted by IP Department of Myanmar, Ministry of Commerce and WIPO.

She is also a member of ASEAN IP Association and Asia Patent Attorney Association, actively participate in these regional Associations with other Myanmar leading IP lawyers.



I am **Myo Min**. I graduated with a degree in Electrical Engineering. My first job was somewhere else, but life always has its twists and turns – I ended up becoming an officer. Since 2012, I have been serving at the Directorate of Investment and Company Administration (DICA), where I first encountered a law-based working environment. Legal reform, procedural reform, and system reform had happened in DICA—these are the areas I had been involved in, particularly on the implementation of the Myanmar Companies Law 2017 with electronic registry Myanmar Companies Online MyCO. Now, thanks to those experiences, I'm planning to sell sand in the desert. I am serving as a director at the Bago regional office, DICA.



**Daw Wah Wah Min** is an experienced trainer, consultant, and responsible business leader with a strong track record in entrepreneurship, recruitment consultancy, training, and corporate governance. She is the Founder and Managing Director of Kaung Lin Khant Co., Ltd, operating under the brand Skills for Success, which has been delivering ethical and affordable HR and training services to Myanmar SMEs since 2018.

Her leadership is rooted in responsible business values—emphasizing anti-corruption, data privacy, fair pricing, non-discrimination, and environmental sustainability. She is a committed advocate for ethical leadership, transparency, and compliance with laws and regulations.

Wah Wah Min has served as a Trainer and Consultant in Corporate Governance with the Myanmar Institute of Directors (MIO D) since 2019, facilitating director-level governance programs. She has also contributed as a trainer and consultant in social enterprise initiatives with British Council Myanmar and supported ILO-led SME development projects.

In addition to her training role, Wah Wah Min is actively engaged in advancing gender inclusion and SME capacity development through consultancy work with IFC, Vision Fund (World Vision), and Intellectap (India). She plays an active leadership role as a Central Executive Committee Member of the Myanmar Women Entrepreneur Association (MWEA), promoting governance, compliance, and inclusive economic participation.



**Daw Khine Wai Thwe** is a Certified Director, Faculty Member of the Myanmar Institute of Directors (MIOD), and Founder and Managing Partner of Alliance Vision Advisory Ltd. (AVA). She is also an alumna of the USAID Women Corporate Directors program. Her advisory focus spans strategic transitions, partnership development, executive leadership, and complex operating environments.

Khine's director-level experience is anchored in her tenure at British American Tobacco Myanmar Ltd., where she played a pivotal role from establishment and joint-venture initiatives through to the company's subsequent closure and divestment. She provided crucial management oversight across various business transformation projects, coordinating cross-functional teams and stakeholders to execute critical decisions.

Khine led regulatory compliance and stakeholder engagement as Chief Corporate Affairs Officer and Company Secretary at Digital Money Myanmar Ltd. (Wave Money), and fostered collaborative strategic networking as Head of Government Relations at Yoma Group, working across Yoma Strategic Holdings and First Myanmar Investment.

Khine has held active leadership roles across key business associations, including Co-Chair of the AMCHAM Myanmar's Government Affairs Committee, Steering Committee Member of EuroCham Myanmar's Anti-Illicit Trade Initiative, and President of the Myanmar Tobacco Association (2019–2020). Currently, she empowers women entrepreneurs and MSMEs as an Executive Committee Member and Chair of the Digital & Learning Platform Committee for the Myanmar Women Entrepreneurs Network (MYANWEN).

Through the global service network of Rotary International, Khine has served as Treasurer and Board Member of the Rotary Club of Yangon, contributing to the Club's financial stewardship and community service activities.

Bringing a unique perspective spanning the full corporate lifecycle—from inception and growth to strategic transition and realignment—she advises boards and executive teams on sound strategic governance, operational resilience, collaborative partnerships, and sustainable growth.



**Daw Nandar Thaung** is a member of management team in taking care of Corporate Governance, risk & Compliance, tax & regulatory, partnership management, and brand protection awareness in her professional experiences in combining of Laws and business management; she has more than 18 years of experiences in her career life in FMCG, Oil & Energy, Construction & Power Sectors. Previously she worked for METRO Wholesale Myanmar as a Head of Legal and Compliance.

Prior to that, she was a General Counsel and Head of Communication & External Affairs; Regulatory at Unilever Myanmar which she contributed her best in Sustainable Development program for women and farmers in rural area. Presently, she is representing as a Group Legal Director of Europe & Asia Commercial Services Group of companies, which one of the leading local conglomerates companies in FMCG Sector.

In her capacity, she finished her study at Institutes of Economics, Yangon Master of Business Administration (MBA) and extended her post graduate studies at University of London specialized in Competition Laws graduated in 2022. Her most recent crediting was awarding as a Colleague of Arbitration at Myanmar Arbitration Centre. She is also member of ASEAM IP association as an IP Practitioner. She does her continuous learning at World Intellectual Property Organization (WIPO) at IP asset management on intellectual property rights.